



## Pre-program Questionnaire

Your Name:	
Today's Date:	
Company Name:	
Contact Name:	
Office Phone:	
Cell:	
Email:	
Program Title:	
Date(s) of Event:	
Date of Jeffrey's Presentation(s):	
Event Location:	
Event Address:	
Emergency Contact Person:	
Title:	
Phone:	
Email:	
Closest Airport:	
Distance From The Airport in Miles and Minutes:	



Person Meeting Jeffrey at the Airport:	
Where:	
Cell Phone:	
Email:	
If Not Being Met, How Jeffrey is being Transported from Airport:	
Hotel Jeffrey Will be Staying in (If Different than Event Location):	
Hotel Address:	
Hotel phone:	
Description of Audience:	
Number of Attendees:	
Theme of Event:	
Challenges the Organization members are Facing:	
Other Speakers Presenting at This Event:	
Person Introducing Jeffrey:	
Email:	
Time Jeffrey's Presentation Begins:	
Time Jeffrey's Presentation Ends:	
Recommended Attire:	
Other Activities You Would Like Jeffrey to Attend:	
What Else Jeffrey Should Know About Your Organization:	
How You Heard About Jeffrey:	

**Jeffrey Hansler**

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